



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	
	PARLE TILAK VIDYALAYA ASSOCIATION'S SATHAYE COLLEGE
• Name of the Head of the institution	Dr. Madhav R. Rajwade
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	02226181717
• Alternate phone No.	9869728064
• Mobile No. (Principal)	9869728064
• Registered e-mail ID (Principal)	sathayecollege@gmail.com
• Address	Dixit Road, Vile Parle, East, Mumbai - 400057
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400057
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	03/11/2021
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid
• Name of the IQAC Co-ordinator/Director	Dr. Gautam K. Tenkale
• Phone No.	02226141149
• Mobile No:	9969511125
• IQAC e-mail ID	sathayecollege@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sathayecollege.edu.in/page/158/aqar-2011-2022
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sathayecollege.edu.in/uploads/Academic-Calendar-22-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	86.35	2004	16/02/2004	15/02/2009
Cycle 2	A	3.03	2011	30/11/2011	29/11/2016
Cycle 3	A	3.06	2017	27/11/2017	31/12/2026

6.Date of Establishment of IQAC 16/02/2004

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	Nil	Nil	01/08/2022	Nil

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File
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9.No. of IQAC meetings held during the year	6	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. The Instrumentation and Excel Training Workshop was held from 8th September 2022 to 6th October 2022 at 12.30 pm. Central Research Facility Maintenance Team Training on instruments procured in the Central Research facility to be used for research purposes by staff and students. 2. The IPR Awareness Seminar was organized on 10th October 2022 at 11.00 am. Mr Partik Hendre, Examiner of Patents and Designs Indian Patent Office, Mumbai, DPIIT Ministry of Commerce and Industry, Government of India, National Intellectual Property Awareness Mission (NIPAM) under which awareness and training would be imparted to students on Intellectual Property Rights. 3. Training for faculties on POs and Cos on 15th October 2022. 4. The Inter-Institutional Research Conclave (IIRC 2022-23) was held on 28th February 2023 at 9:00 am. Shri Bansidhar Dhurandar - Treasurer, PTVA Board of Management was invited. Exchange and discussion of Research ideas and work amongst the staff and students of the 4 colleges under the umbrella of PTVA. 5. IQAC and The Departments of Geography, Political Science, Philosophy, and Sociology, hosted an interdisciplinary National Conference on Contemporary Issues in Globalization, Nationalism, and Geo-Politics on 9th-10th December 2022.</p>		
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
<p>Training for faculties on POs and Cos</p>	<p>conducted training for faculties on POs and Cos 15th October 2022</p>
<p>IPR Awareness Seminar</p>	<p>IPR Awareness Seminar 10th October 2022 at 11.00 am Mr Partik Hendre, Examiner of Patents and Designs Indian Patent Office, Mumbai. DPIIT Ministry of Commerce and Industry. Government of India. National Intellectual Property Awareness Mission (NIPAM) under which awareness and training would be imparted to students on Intellectual Property Rights</p>
<p>Inter-Institutional Research Conclave</p>	<p>Inter-Institutional Research Conclave (IIRC 2022-23) 28th February 2023 at 9:00 am Shri Bansidhar Dhurandar - Treasurer PTVA Board of Management Exchange and Discussion of Research ideas and work amongst the staff and students of the 4 colleges under the umbrella of PTVA</p>
<p>Excel Training Workshop</p>	<p>Instrumentation and Excel Training Workshop 8th September 2022 to 6th October 2022 at 12.30 pm Central Research Facility Maintenance Team Training on Instruments procured in the Central Research facility to be used for research purposes by staff and students.</p>
<p>13. Was the AQAR placed before the statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> Name of the statutory body 	

Name of the statutory body	Date of meeting(s)
Sathaye College Standing Committee	22/12/2023

14. Was the institutional data submitted to AISHE ?	Yes
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- Year

Year	Date of Submission
2022	22/12/2022

15. Multidisciplinary / interdisciplinary

Keeping in view its vision ??????? ??????, Sathaye College (Autonomous), believes in providing a multidisciplinary approach in academics for the overall development of its students. This approach includes encouraging teachers to frame the syllabus of their respective subjects by including perspectives from other disciplines that match with the subject. This is done to develop a multidisciplinary approach in students.

Moreover, Sathaye College also started Credit-based Add-on courses for all its students. Each department of all faculties- Arts, Science, Commerce, and Self-finance departments has designed a total of 49 courses focussing on skill development, values enhancement, etc. These courses are offered for two credits for 30 hours each at a minimal cost. The specialty of these courses is such that they have been designed to suit the understanding of students from any faculty thus rendering a multidisciplinary approach and insights.

16. Academic bank of credits (ABC):

The college has adopted the Academic Bank of Credits (ABC).

The College is implementing various reforms under the National Education Policy 2020 (NEP 2020), which includes the Academic Bank of Credits (ABC). The registration for ABC is completed on the ABC portal and most of the students have received their ABC IDs.

Through various activities by the faculty and administration, such as workshops, seminars, and student guidance programs, the College achieved a significant increase in student enrolment, Moreover, the college showed its dedication to adopting digital education

initiatives by obtaining the institutional ABC ID on the NAD portal. (Institutional ABC ID - C-33967)

17.Skill development:

Parle Tilak Vidyalaya Association's Sathaye College (Autonomous) introduced various Add-On Courses from the academic year 2022-23 to enhance the students' professional skills and entrepreneurial mindset. It also plans to prioritize topics such as business development, business incubation, Intellectual property, etc. in the curricula. For this purpose, Departments have added skill development modules in other UG courses. They have also created various skill development certificate courses to bridge the gap between Industry and Academia. The industry demands more skills than academic training provides, which affects the students' employability. To address this, academic programs are shifting their focus to Entrepreneurship skills.

Appropriate information has been provided to students about all of these courses and students will be given the choice to select the course of their interest at the time of admission. We hope to receive a good response from the students and most of these courses are started now. Some of them will be starting from the next semester. The courses are being conducted in online and offline mode with the help of in-house and outside resource persons. Toward the end of the course, the examinations will be conducted for each course and certificates will be provided mentioning appropriate credits. In short, Skills are at the core of human life, making life dynamic and productive based on which we survive. Students are exploring a varied set of skills appropriately, exploring their awareness and zeal about the innovative world. The future career possibilities in the varied sectors will be displayed to the students which will help them in motivating their inclination towards the acquisition of various skills. This will provide the platform for perceiving interdisciplinary knowledge to the students through the New Education Policy, 2020

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Sathaye College (Autonomous) has always focussed on instilling Indian cultural values in its students not just through academics but also through the practice of various other activities in the college.

In academics, departments have designed syllabus that gives students a perspective on Indian Knowledge. For instance, departments like

Philosophy, Ancient Indian Culture, History, Hindi Literature, Marathi Literature, and Sanskrit Literature have diligently introduced Indian culture, traditions, philosophy, and values through their syllabi. Some of the courses/papers available in college include Philosophy of Yoga, Indian Philosophy, Philosophy of Dhammapada, MA Buddhist Studies, Certificate Course in Bengali Language, Diploma in the Proficiency of Modi Transliteration-Translation, Calligraphy, Research, and Teaching techniques, Diploma in Indian Archaeology, Certificate Course in Jain Art and Archaeology, Certificate Course in Buddhist Rock-cut Monasteries in Maharashtra, Learning Sanskrit as a second language, Certificate Course In Ancient Indian Culture, Certificate Course in Buddhist Art & Archaeology.

Besides this, the college organizes various cultural activities to promote Indian Culture. Cultural committees like the dance association organized a one-day demo workshop on Rasa & Bhava and classical dances of India on 24th December 2022 during the college's Annual Festival Utsav. Also, the college has its own Marathi Vangmay Mandal that showcases various dramas of Marathi origin and culture.

The college has introduced several ADD - ON Courses that focus on teaching in Indian Language, and culture, using online courses. The courses are:

1. Certificate Course In Ancient Indian Culture (Dept. of AIC)
2. Diploma In Indian Archaeology (Dept. of AIC)
3. Certificate Course in Buddhist Art and Archaeology (Dept. of AIC)
4. Certificate Course In Jain Art And Archaeology (Dept. of AIC)
5. Certificate Course in 'Introduction to Intangible Heritage' (Dept. of AIC)
6. Learning Sanskrit As A Second Language (Dept. of Sanskrit)
7. Diploma In The Proficiency Of Modi Transliteration, Calligraphy, Research And Teaching Techniques (Dept. of History) (Offline)
8. Certificate Course In Portuguese Language, History And Lusophone Studies (Dept. of History) (Offline)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college organized Training for faculties on POs and COs on 15th October 2022. The college adopts an Outcome-Based Education (OBE) approach. The course objectives and outcomes are clearly defined and aligned in the syllabi of various courses. The college emphasizes OBE, which articulates students' expected learning outcomes and competencies when they graduate. The college recognizes the importance of performance-based assessment??. Educational effectiveness is based on results rather than on inputs such as the time students spend in class. The student learning outcomes constitute the criteria by which curriculum is developed or redesigned, instructional materials are selected, teaching methods are adopted, and evaluation is conducted.

20.Distance education/online education:

Sathaye College (Autonomous), is a host to a wide variety of Add-On Courses, the majority of which are conducted online. The purpose of making these courses online is to make them accessible to not just enrolled students of this college but also to other college students.

The college has started several ADD-On courses through online mode for the benefit of students. The following courses are being conducted.

1. Basic Accounting through Tally ERP .9 (Dept. of Accountancy)
2. Basic Mathematics & Statistics For Economic Analysis (Dept. of Economics)
3. Basic Econometrics (Dept. of Economics)
4. Research Methodology (Dept. of Economics)
5. Gender And Law (Dept. of Sociology)
6. Film Appreciation (Dept. of Sociology)
7. Learning Sanskrit As A Second Language (Dept. of Sanskrit)
8. Introduction To Dance Movement Therapy (DMT) (Dept. of Psychology)

9. Preparatory Course In Competitive Examinations (Dept. of Political Science)
10. Film & Philosophy (Dept. of Philosophy)
11. Professional Ethics (Dept. of Philosophy)
12. Modern Surveying Techniques And Advanced Digital Cartography (Dept. of Geography)
13. Geospatial Technologies (GIS, GPS and RS) (Dept. Of Geography)
14. Public Speaking And Communication Skills in English (Dept. of English)
15. Entrepreneurship (Dept. of Education)
16. Certificate Course In Ancient Indian Culture (Dept. of AIC)
17. Diploma In Indian Archaeology (Dept. of AIC)
18. Certificate Course in Buddhist Art and Archaeology (Dept. of AIC)
19. Certificate Course In Jain Art And Archaeology (Dept. of AIC)
20. Certificate Course in 'Introduction to Intangible Heritage' (Dept. of AIC)

Along with these courses, Sathaye College is also a study center for Indira Gandhi National Open University (IGNOU). It is a great service to the community, provided by the college for those students who have a sense of educational attainment.

Extended Profile

1. Programme

1.1 17

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student2.1 4106

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 717

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 5619

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic3.1 840

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 100

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 17

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 4106

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 717

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 5619

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 840

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 100

Number of full-time teachers during the year:		
File Description		Documents
Institutional Data in Prescribed Format	View File	
3.3	85	
Number of sanctioned posts for the year:		
4.Institution		
4.1	2390	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	57	
Total number of Classrooms and Seminar halls		
4.3	229	
Total number of computers on campus for academic purposes		
4.4	3,05,40,986	
Total expenditure, excluding salary, during the year (INR in Lakhs):		
Part B		
CURRICULAR ASPECTS		
1.1 - Curriculum Design and Development		
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.		
<p>The syllabus of all the courses under various programs is associated with POs, PSOs, and COs. These syllabi are discussed and approved in the BOS meetings of the respective subjects, followed by academic council meetings. In the academic year 2022-23, a training program on POs and COs was conducted for all the teachers. In this training teachers were trained and given hands-on training about framing the Po and Co, using Bloom's taxonomy, and the mapping of question papers for attainment. Thus care has been taken that the entire syllabus is covered in the COs</p>		

and the POs are as per the goals and objectives of the College. Also, the syllabi are developed such that they are relevant to local, National, and global developmental needs. These relevances are also reflected in POs and COs.

Thus in the syllabus of Statistics one can find topics on Ms-Excel for solving complicated Statistical problems, Green chemistry in the Chemistry syllabus, biodiversity in the Botany syllabus, skill and sensitivity of communication in Mass Media, global history of philosophy and its impact on human society, Indian constitution and rights of citizen in Political Science. These are some illustrative examples.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.sathayecollege.edu.in/uploads/PO-CO.zip

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

10

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

72

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

68

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

16

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Higher Education aims at specialized knowledge and skills for

economic and social development. To achieve this goal not only in-depth subject information but also sensitization towards cross-cutting issues is required.

Sathaye College integrates cross-cutting issues in the following different ways:

1. Direct inclusion in the syllabus at different levels- Syllabi of different courses in Botany, Chemistry, Microbiology, Zoology, History, education, English, Marathi, and Mass Media include environmental protection, conservation of resources, renewable energy sources, sustainability, attaining SDGs, co-existence. Political Science includes the study of the Indian Constitution, the rights of Indian citizens, and constitutional values such as liberty, equality, justice, etc. Social and developmental psychology papers benefit students by offering insights into human behavior and growth.

2. Add-on courses specially designed to address one of the issues- eg. Gender and Law, Professional Ethics, Film & Philosophy, Horticulture and Gardening, Research Methodology

3. Field Visits- Visit to assembly, old-age homes, orphanages

4. Organising activities like awareness rallies, NSS and NCC camps, working in slums and communities, and different competitions

5. Celebrating days such as Constitution Day, Voter's Day

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

32

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above**2494**

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**217**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

C. Any 2 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.sathayecollege.edu.in/uploads/1.4.1-20240104T072504Z-001.zip
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	C. Feedback collected and analysed
File Description	Documents
Provide URL for stakeholders' feedback report	https://www.sathayecollege.edu.in/uploads/1.4.2-20240104T072642Z-001.zip
Any additional information	No File Uploaded
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
4106	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)	
2033	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<p>In the pedagogical framework, our classroom encompasses a diverse array of learners, each with unique learning abilities. To create an optimal learning environment that nurtures growth for all students, it becomes imperative to identify and categorize learners into distinct groups, namely slow and advanced learners. The basis for this identification primarily relies on their</p>	

previous exam results and grades.

Once identified, additional sessions are organized to cater to the specific needs of both advanced and slow learners. The objective of these supplementary sessions varies for each group. For slow learners, the focus is on revisiting challenging aspects of the syllabus that may have been missed in the regular classroom settings. These sessions also include dedicated doubt-solving sessions and specialized tips to enhance their answer structuring skills.

Conversely, sessions for advanced learners aim to further elevate their exam performance. This involves engaging with previous year's question papers and refining their answers to align with ideal standards. Furthermore, advanced learners are encouraged to undertake research projects under the guidance of faculty members. Clear guidelines for participating in research conventions such as Avishkar are provided to facilitate their involvement in co-curricular activities.

Additionally, students, as and when required, receive guidance on personality enhancement and personal grooming. These tips are designed to boost their confidence levels and contribute to their overall development. The pedagogical approach ensures that the diverse needs of both slow and advanced learners are addressed, fostering a learning environment conducive to individualized growth and success.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sathayecollege.edu.in/uploads/2.2.1-Advanced-and-Slow-Learners-Final.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
02/05/2023	4106	100

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Our college is dedicated to fostering comprehensive education with a student-centric approach at its core. The curriculum is meticulously crafted, employing effective pedagogical methods to align with market expectations. The college actively encourages student development through participation in various associations and forums that prioritize student interests. The learning environment within the classrooms is conducive to student engagement, characterized by well-structured academic planning and timely syllabus completion.

Our curriculum is designed as a blended setup, incorporating experimental and participative learning experiences such as laboratory practical sessions, presentations, fieldwork, guest lectures, workshops, internships, industrial visits, study tours, and engagement in various college activities. Problem-solving methods are integrated into the teaching approach, encompassing case studies, regular classroom discussions, question-answer sessions, aptitude tests, quizzes, and subject-specific activities like budget-making, business plans, and diagram-drawing exercises.

To encourage independent and personalized learning, students are motivated to undertake additional courses, contributing to their individual growth. The college organizes intra and inter-collegiate events like Synergy, Gravity, Byte IT, Madhyam Mahotsav, Mathspyre, and Statomania, featuring activities such as debates, elocutions, and role-plays. These events provide a platform for students to showcase and enhance their skills and talents.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://www.sathayecollege.edu.in/uploads/2.3.1_Website_student-centric-activities.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The significance of ICT-enabled tools experienced a notable surge

in the aftermath of the COVID-19 impact last year. The availability of these resources played a pivotal role in making education feasible during the pandemic. Teachers have seamlessly integrated ICT tools into the teaching and learning process, employing a Learning Management System to share notes, administer exams, and communicate effectively with students. Additionally, the institute harnesses the power of an ERP System, namely Master Soft, which has streamlined the entire teaching and learning workflow.

ICT tools, including both the Learning Management System and Master Soft, were not only instrumental in delivering lectures and practical sessions but also proved invaluable for assignments, tests, and semester-end examinations. Specifically, in the Commerce stream, internal assessments were conducted using the Learning Management System. This comprehensive integration of ICT tools has not only facilitated the continuity of education during challenging times but has also enhanced the efficiency and effectiveness of various academic processes.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.sathayecollege.edu.in/uploads/2.3.2-Website-ICT-Enabled-TOOL.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Following the guidelines set forth by the University of Mumbai, the Principal collaborates with the Heads of all Departments to

formulate the Academic Calendar at the commencement of each academic year. Simultaneously, every teacher initiates the academic year by preparing an individual syllabus teaching plan, which is then submitted to the Head of the Department for approval and subsequent monitoring of syllabus completion. These meticulously devised teaching plans are rooted in the syllabus crafted by the respective Board of Studies for each program.

To ensure adherence to the teaching plans, regular departmental meetings are convened, underscoring the commitment to maintain the proposed curriculum timeline. At the outset of each semester, students are apprised of the syllabus to be covered, including the learning objectives for the specified curriculum. Managing the comprehensive completion of the curriculum, with equitable emphasis on each topic, is a challenging undertaking. To mitigate potential challenges, the college has instituted measures such as teachers submitting detailed syllabus teaching plans, and outlining the allocation of lectures for each topic. Moreover, to maintain transparency and accountability, teachers provide monthly records of lectures conducted, detailing the content covered during each month. These practices collectively contribute to the seamless execution of the academic calendar and teaching plans, ensuring a well-structured and effective educational experience.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

100

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

04

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

12

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

46

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

101

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The examination process is overseen by the dedicated exam department, which meticulously prepares the timetable for both Internal and External assessments. Internal assessments encompass a variety of components, including practicals, project work, and assignments. Students engage in projects and tutorials across various subjects, such as Science, Information Technology, English, Accountancy, Languages, etc., to ensure continuous monitoring of their progress. Demonstrations are employed during practical sessions, and student assessment includes viva sessions. Journals are submitted by students for thorough evaluation.

The Learning Management System (LMS) is utilized for project and assignment submissions. Both online and offline assignment submissions are regularly checked by teachers to gauge student understanding. Offline exams adhere to the guidelines of the University of Mumbai and occur in designated exam halls.

Internal assessment tests, projects, tutorials, practical examinations, and semester-end examinations are conducted with the help of the ERP System: MasterSoft. A Centralized Assessment Programme (CAP), per the University of Mumbai guidelines, governs the evaluation and assessment processes. This comprehensive approach ensures a fair and standardized evaluation system for students across various modes of learning. For the Internal Assessment of Commerce stream, teachers use LMS like Google Classrooms (Google Form), Moodle etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.sathayecollege.edu.in/uploads/mastersoft-ERP-Solution.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The teaching pedagogy centers on a learner-centric approach, emphasizing the evaluation of students' performance against program/course outcomes. Program and Course Outcomes signify the knowledge and skills acquired by students upon completing the course. These outcomes shape learners into researchers, innovators, adept employees for emerging job markets, and responsible global citizens.

The attainment of Strategy for Course Outcomes (CO) and Program Outcomes (PO) employs the direct assessment method. This method evaluates student performance in internal assessments and semester-end examinations using diverse mechanisms. Subject teachers design the COs and POs for each course, ensuring coverage of all levels of Bloom's Taxonomy. The syllabi incorporate these outcomes, shared transparently with students. Internal and external question papers are meticulously crafted to encompass the entirety of course outcomes, fostering a comprehensive evaluation of students' understanding and application of acquired knowledge and skills.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.sathayecollege.edu.in/uploads/2.6.1-Program-and-Course-Outcomes.zip

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Program Outcomes (PO) and Course Outcomes (CO) are meticulously outlined for every course within the institution. A specific set

of criteria is employed to quantitatively assess COs, ensuring a comprehensive evaluation process.

The assessment of COs is carried out through continuous evaluation, incorporating internal examinations, assignments, presentations, and viva sessions. Practical examinations are conducted by individual science departments, while theoretical examinations occur at the semester's conclusion. Semester-end tests are strategically designed to cover all COs at various levels of Bloom's Taxonomy.

Both continuous and semester-end examinations are implemented to gauge the attainment of COs. The cumulative average score for each course is computed based on internal and external assessments, utilizing the Credit-Based Choice System (CBCS) for result calculations.

To further measure the achievement of PO and CO as outlined in the course syllabus a multifaceted approach ensures a comprehensive evaluation of students' understanding and performance in alignment with the defined outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.sathayecollege.edu.in/uploads/2.6.2.-Attainment-of-Program-outcome-and-Course-Outcome.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

801

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://www.sathayecollege.edu.in/uploads/2.6.3-Result-Activity-Schedule.xlsx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.sathayecollege.edu.in/uploads/SSS-report.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institute has been continuously striving to strengthen the Research wing through multiple steps taken in the direction of the advanced research program.

a) Developing infrastructure- A Central Research Facility has been developed and inaugurated in August 2022.

b) Motivating staff of the college to procure research guideship/recognition from Universities to engage and Register for MSc and Ph.D. Research Students. (In the year 2022-23, five staff Members have received PhD Recognition from the University of Mumbai.)

c) Promoting and financially supporting the undergraduate students' Research program Named Fledgeling Research.

d) Conducting and financially supporting Research Conclave Named

i) InterInstitutional Research Conclave as well as

ii) Interdisciplinary National Conference organized by (Dept of Philosophy, Political Science, Geography, Sociology) on

"Contemporary issues and concerns in Globalisation, Nationalisation, and Geo-Politics"

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.sathayecollege.edu.in/uploads/Research-Policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

02

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

1.34 lakhs

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

01

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.sathayecollege.edu.in/uploads/3.2.1.-Dr-Suraj-Pandit-AIC.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

13

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

01

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	www.extramural.org
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

PTVA's Sathaye College (Autonomous) has created an ecosystem for Research and Innovation by:

(i) Recruiting and developing desirable human resources through research-acquainted faculties.

(ii) Taking initiative for the creation and dissemination of knowledge through the Undergraduate Research program named Flegdeling Research Program and Entrepreneurship Development Cell.

(iii) Establishing the state-of-the-art infrastructure (Central Research Facility):1. Entrepreneurship courses. 2. Visits to industries. 3. Organization of Technofest (Sampravah) to foster creativity and innovation along with other creative art contests. 4. Project work for all students. 5. Annual exhibits of Models and Innovative ideas of students during the Science Festival. 6. Skill training to augment the potential for start-ups through EDC and the Centre of Entrepreneurship and Innovation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sathayecollege.edu.in/uploads/Reports-3.3.1.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

08

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

18

File Description	Documents
URL to the research page on HEI website	https://www.sathayecollege.edu.in/uploads/3.4.2a-Research-Guide-recognition-letter.zip https://www.sathayecollege.edu.in/uploads/3.4.2b-PhD-registration-topic-approval-letter.zip
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

7

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

26

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sathayecollege.edu.in/uploads/3.4.4-Details-of-books-and-chapters-in-edited-volumes-books.zip

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

01

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

26,500

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college organizes several extension activities to promote the institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. NSS organized a residential seven-day camp in the nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which included cleanliness, tree plantation, water conservation through the construction of Bandhara, road construction, Environmental awareness, Women empowerment, National Integrity, Aids awareness, etc.

The NCC unit of the college aims at developing qualities of leadership, patriotism, maintaining discipline, character building, the spirit of adventure, and the idea of self-service. The NCC unit of the college organizes various extension activities such as tree plantation, Road safety awareness, Swachhta Abhiyan, and National equality awareness.

Other than NSS and NCC units, the various departments of the college are conscious of their responsibilities for shaping students into responsible citizens of the country by making students aware of social issues. All these mentioned activities have a positive impact on the students and they develop student community relationships, leadership skills, and self-confidence.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sathayecollege.edu.in/uploads/NSS-and-NCC-Report-2022-23.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

94

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

600

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

3

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

- The Administrative setup aims towards smooth and hassle-free conduct of the admission process and delivers timely services to the students with the help of 'CMS Mastersoft by IITM, a software in the form of ERP. The admission committee, timetable committee, and maintenance committee coordinate the conduct and proper functioning of the administrative office for various events such as teaching, learning, and academic progress.
- The Examination Department is calibrated with Result software from CMS Mastersoft and governs the academic progress of students. The examination notifications and the result announcement occur in time. The examination department is provided with different sections like CAP center, Result processing, and Examination paper printing.
- Central Research Facility is well equipped with advanced

instruments like UV-visible spectrophotometer, FTIR, Spin coating machine, shaker incubator, pH-meter, centrifuge machine, autoclave, distillation unit, etc,

- The College initiated the construction of the Turf in 2022 to suit outdoor sports activities.
- The terrace outlet flow pipe is connected to Borewell for rainwater harvesting. The harvested rainwater is utilized for gardening, flushing, etc. Air conditioners, computers, and laptops are energy efficient. Fire extinguishers are provided in key areas for safety measures.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sathayecollege.edu.in/page/35/campus

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

- **Cultural activities:** The students of Sathaye College participate in intercollegiate competitions and various events organized by Cultural Committees and departments. The dance, music, drama, and fine arts programs are conducted in the auditorium, workshop hall, lecture halls, and foyer.
- International Yoga Day held on 21st June 2022 was celebrated by the Department of Philosophy on the third floor auditorium with students and staff.
- **Sports and games:** A turf has been created for various outdoor Sports activities. A multipurpose court for basketball and lawn tennis has also been constructed.
- Exhibitions of events organized were displayed on the open runway of the college around the ground.
- The Conference Hall, Workshop Hall, and Ground Floor Auditorium are utilized for organizing workshops, symposiums, seminars, research conclaves, drama, music, theatre, and teaching-learning activities. etc.
- Classrooms and auditoriums of the college are also utilized by Local institutions for carrying out social and extension activities.

The college campus is also utilized by social agencies as a resource center of excellence and extension activities.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.sathayecollege.edu.in/page/284/news-events-2022-23

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

45

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

234.05

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated for all functions like Acquisition, Cataloguing, Indexing, Circulation, Stock maintenance, Weeding Out, Reference and Bibliographical services, periodicals, and journal subscriptions.

Web- OPAC: The library has an international standard(MARC 21) and

ISO-certified software I-slim version 1.7.02 which is compatible with all devices and languages. The library has been automated since 2011.

- The Library has a membership of N-list consortia provided by INFLIBNET which provides access to Full Text e-resources like 3828 e-journals and bibliographic databases and also 80409 electronic books downloadable as per demand.
- The library is also a member of DELNET consortia, one of the Global Network of Academic Libraries for using electronic resources. The users can utilize electronic media and academic content for fair use.
- The library has a dedicated computer for visually challenged students with the facility of on screen reading device with OPEN BOOK software for visually challenged readers. Jaws software is installed for Windows utility for Visually challenged readers.

Library Website: A menu-driven homepage of the library site is available which provides an interface for searching the OPAC and New arrivals in the library. The readers can access the data by way of simple search and Boolean search strings. They can create their search baskets by way of Log-in using unique IDs provided to them in the readers' ticket. The various menus like featured collection, subject gateways, and Textbooks tab, Multimedia tab are available for easy search of the catalog.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sathaye.slimkm.org/iopac

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

6.12

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

60

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Recognizing the significance of an IT framework, Sathaye College has diligently developed a comprehensive IT infrastructure Policy and measures for sustainability. CMS MasterSoft LMS Software was added in the year 2022-2023. The college has enhanced its teaching-learning process by providing LMS software.

Library: The college library is fully automated with a cloud-based server software Viz, I-Slim provided by "Algorithms, Pune". The OPAC of the college library is available on the college site along with the separate tabs of E-resources and a manual for guiding the students. The library has a Network Resource center of 7 computers adjacent to Reading Hall.

The BMM department has a full-fledged lab consisting of 25 desktops and a computer lab in room no 221, consisting of 62 desktops used by the IT department for their practical and regular lectures.

CAP: The College has a well-equipped CAP Center for teachers with 39 computers with a high-speed internet connection helping in the timely assessment of University examination papers.

CRF: Apart from the above IT infrastructure, a dedicated Central Research Center has high-end PCs and software along with laboratory equipment for conducting research in the areas of social as well as pure sciences.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sathayecollege.edu.in/uploads/IT-Policy-of-Sathaye-college.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1970	229

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://docs.google.com/spreadsheets/d/1eW3V7ingr8Rpt1rrqO8TgJxWCHlQD2YRfO8S6EXS-LQ/edit?usp=sharing
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

52.84

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The College Maintenance Committee carries out regular refurbishing, renovation work, and upkeep of campus facilities. The financial provisions for this maintenance work are provided through the budget. The College has evolved and set up the right standard policies and procedures for utilizing and maintaining infrastructure. The utilization of budgetary provisions by way of

IQAC, College Development Committee, and Standing Committee are carried out with periodic meetings and tools of Agenda, Minutes, and Action Taken Reports. Civil engineering services are outsourced to external agencies with proper tendering and quotations. Repairs, electrical fittings, and hardware servicing are carried out by an in-house technical assistant appointed for maintenance by the 'Authority of Management'.

Maintenance of a green and diverse campus is carried out by full-time gardeners and a Garden Committee, which nurtures the garden, trees on the campus, and other horticultural beautification by utilizing the Vermicompost and Compost produced in the garden. The college grants AMCs to authorized agencies to maintain air conditioners, chimneys, fire fighting equipment, a lift, water purifiers, advanced laboratory equipment, internet servers, and LANs of various Departments.

E-waste disposal is done through an e-waste collection drive. The zero waste management committee monitors the minimizing and recycling of dry waste. The dry waste is recycled for conversion and a certificate is provided to the institution.

The college conducts fire audits and drills through a Fire service agency.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sathayecollege.edu.in/uploads/College-Maintenance-Committee-22-23-Minutes.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

311

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://www.sathayecollege.edu.in/uploads/5.1.3-The-following-Capacity-Development-and-Skill-Enhancement-activities-are-organised-for-improving-students'-capabilities-(2).pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

00

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

35

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

89

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

04

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

20

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The student council was not formed during the year 2022-23

The details of various academic and administrative bodies with student representatives are the Helpdesk managed by the students during the admission and Placement drives on campus.

The college ensures student representation in various committees.

Associations like Dance, Drama, Music, Science association, Fine arts, etc. College Development Committee., IQAC Committee, Parlite Magazine Committee, Maitri Sangh Committee, Equal Opportunity Committee, EDC, etc. have student representatives.

The college maintains transparency in all activities by involving stakeholders like students, parents, etc. By participating in various committees' students get exposure to the social and corporate atmosphere. It helps to develop leadership skills, team building, decision making, time management, and self-discipline among the students and create robust managers for the industry. It helps the college to generate fresh ideas that infuse dynamism in the college environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sathayecollege.edu.in/uploads/5.3.2-Presence-of-an-active-Student-Council-and-representation-of-students.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

35

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly

to the development of the institution through financial and other support services

The College has an alumni association named "Association of Sathaye Parle Alumni" (ASPA) registered under Registration No-1132/2008 G.B.B.S.D. dated 17th June, 2008. The Alumni meetings are organized once / twice a year by the College. Illustrious and prominent alumni are invited to deliver special lectures motivating the students to go for higher education and find the correct job opportunities.

Some of the notable alumni are:

- Shri. Bansi Dhurandhar - Treasurer of Parle Tilak Vidyalaya Association, Industrialist
- Shri. Vijay Sathaye-Industrialist
- Shri. Dilip Pethe-Businessman
- Dr. Hemant Mondkar - Director, Q.A., Teva India Pvt. Ltd.
- Dr. Mahesh Potdar - Monash University, Melbourne, Australia Senior Research Officer.
- Shri. Sagar Kawankar - Web Developer Associate at Accenture Solution Pvt. Ltd.
- Dr. Mandar Joshi - Patent Agency, Salivandrik, Florida, USA.
- Miss. Varsha Pednekar - Doing Post-Doctoral Research in Chemistry at Tennessee, U.S.

ASPAContributesto the institution in the following ways:

- ASPA organizes a cultural program and Sports competitions in which students participate and are awarded some token of appreciation.
- The ASPA meeting is usually organized in December every year.
- ASPA has been a source of support and inspiration for the students and staff in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution	
<p>The college believes in the policies of good governance. The backbone of good governance is decentralization and participatory governance. The college has ensured that these values are a part of today's governance through the following ways. Formation of the College Development Committee comprising representatives from all stakeholders conducts its meetings regularly.</p> <p>While policymaking is a 'Bottom-Up' process, implementation is 'Top-Down' in nature. The role of the various authorities can be summed up as follows: It is the 'top management' that formulates supportive policies regarding the maintenance, sustenance, and enhancement of the institution, its quality, and its facilities. Ideas and proposals are received from the faculty and the Principal. These suggestions are discussed at various bodies/forums such as the College Development Committee (CDC), and the Principal's Monthly Meetings with Management. In addition, suggestions of the IQAC, Alumni, and Students' Council are also incorporated. Thus, all the stakeholders are democratically involved in the design and implementation of its quality policy and plans. The formation of different statutory sub-committees comprising representatives from all stakeholders of the college is done to coordinate important administrative activities of the college.</p>	

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.sathayecollege.edu.in/uploads/6.1.1-Additonal-Information.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

PTVA, the Management Trust, takes a keen interest in the administration of the college, maintains a continuous dialogue with the Institution, and holds regular meetings. The management periodically conducts review meetings to assess the progress made by the college and examines the strategic planning process and its outcome. Some of the issues addressed during these meetings include-

- Student's performance/results
- Infrastructure
- Research
- Teaching, learning
- Augmentation of library and infrastructure
- Augmentation of ICT
- Up-gradation of laboratories

It is the 'top management' that formulates supportive policies regarding the maintenance, sustenance, and enhancement of the institution, its quality, and its facilities. Ideas and proposals are received from the faculty and the Principal. These suggestions are discussed at various bodies/forums such as the College Development Committee (CDC), the Principal's monthly meetings with Management, and the Principal's monthly meeting with Heads of the Departments. In addition, suggestions from the IQAC, Alumni, Students' Council, Campus Community, and prospective employers who participate in campus placements are also incorporated. The institution firmly believes in the 'Open Door Policy' seeking the suggestions and opinions of all stakeholders. Thus, all the stakeholders are democratically involved in designing and implementing its quality policy and plans.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.sathayecollege.edu.in/uploads/6.1.2-Additional-Information.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

- Curriculum Development
- Inclusion of fieldwork, industrial visits, and educational excursions
- Teaching and Learning
- Wide access to internet facilities to inculcate online learning management resources.
- Learning through Field Work and Industrial Visits.
- Enhancement of learning skills of the students through participation in seminars.
- Examination and Evaluation

The college has complemented traditional written examinations with project work assignments and other methods

- Research and Development
- Motivates faculty members for research publications
- Encourages them to present papers in International/National/State Level Seminars, workshops
- The college explores various funding agencies for sponsoring major/minor projects.
- Motivates the faculty members and the students to organize various seminars & workshops at a different level
- Library, ICT, and Physical Infrastructure / Instrumentation
- Provision of Wi-Fi facility in the college auditorium for the use of the e-learning resources.
- Provision for access to e-book facility.
- Procurement of more equipment, teaching aids, and books.

- Human Resource Management
- Motivating and facilitating the faculty members to participate in Refresher and Orientation courses.
- Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Women Development Cell, Internal Complaint Committee

- Industry Interaction / Collaboration
- Industrial visits

- Admission of Student
- Online admission is made strictly based on merit.
- Strict observance of Government Rules for Reserved Categories.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sathayecollege.edu.in/uploads/6.2.1-Strategic-Plan-of-Institution.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The College is headed by The Principal, who is the Academic and administrative Head of the institution. The Principal is supported by two Vice-Principals. The 26 departments have academic Heads. The Science departments form a separate administrative Unit. They have a team of Teaching and non-teaching staff to ensure smooth functioning of the department including the management of the Laboratories. The administrative work of the college is carried out with the help of the Clerical staff.

As mentioned earlier, the Management of the college is decentralized. Regular meetings are held with the Principal and

other representatives of the Teaching and non-teaching staff for the smooth running of the college. Members of the Governing body interact with the Principal regularly. The Principal conducts the first meeting of Various committees and interacts with them periodically and brainstorms ideas for implementation. These recommendations are then scrutinized, before being incorporated into the annual plan of the college.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.sathayecollege.edu.in/uploads/Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Faculty Empowerment Strategies

6.3.1

Welfare policies

The following are the welfare schemes in operation in college:

- The teaching and non-teaching staff are covered by all the welfare schemes of the Government of Maharashtra.
- Uniforms and laundry allowance for class IV staff.
- Festival advance for non-teaching staff is paid.
- Employees Co-Operative Credit Society provides a loan of up to 5.5 lacs (depending upon the repayment capacity) to employees.
- Concessions in fees are given to wards of the staff.
- The college has constituted a staff welfare committee. It arranges health check-ups and interactive sessions with experts.
- Employment is provided to family members of class IV employees who have expired in service.

Some of the employees avail of all the above facilities provided by the Institution. Our Institution has a practice to protect the overall interest of the ailing teaching and non-teaching staff members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

15

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

04

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Institution conducts internal audits regularly. The Accounts are audited as per norms. The auditor audits the account every quarter of the financial year. The Internal auditor is appointed by the PTVA. The auditor ensures that all payments are done as per the prescribed norms. The salary grants received from the Government up to the last academic year were assessed by the Joint Director of Higher Education, Mumbai.

For the academic year 2022-23, the internal audit was done by B.K.Khare and Associates and Company, Sharada Chamber, Marine Lines, Mumbai 20. Similarly, the external audit is done by a Senior Auditor who scrutinizes the cash book, the bank book, fee reconciliation, bank reconciliation, ledger register, miscellaneous register, various grants from U.G.C, etc, statutory dues, professional tax, provident fund, income tax, T.D.S.The College is managed by PTVA which has a well-planned financial policy, which ensures that the budget is prepared well in advance after considering annual requirements. The Budget is prepared by the Accounts Section. After due scrutiny by the Principal, the

same is placed before the Standing Committee for discussion and approval. After the Standing Committee, the Budget is placed before the CDC for final approval. The Principal ensures the optimum use of the available resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sathayecollege.edu.in/uploads/6.4.1-Additional-Information.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

6.4.3 Institutional strategies for mobilization of funds and optional utilization of resources

The College is managed by the Parle Tilak Vidyalaya Association (PTVA). PTVA has a well-planned financial policy, which ensures that the budget is prepared every year well in advance after taking into consideration the requirements and needs of every department. Every department is expected to present a list of requirements such as books, equipment, computers, instruments as well as consumables required by them for the next academic year.

The Budget is prepared by the Accounts section of the college and after due scrutiny of the Principal, the same is placed before the Standing Committee. The budget is reviewed by a team of finance experts from the Standing committee members who approve the same with necessary changes. If necessary, the Standing committee makes provisions for advance/ additional funds wherever needed. After

the approval of the Standing Committee, the Budget is placed before the C.D.C for final approval.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.sathayecollege.edu.in/uploads/6.4.3-Additional-Information.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The College has established an Internal Quality Assurance Cell as per NAAC recommendations. The IQAC meetings are held regularly (first Tuesday of every month). The members of IQAC are the Principal, the Heads of various departments, and stakeholders. All decisions concerning policymaking are taken by the Governing Body and the Principal. The IQAC provides them with the necessary support in overall strategy planning by making recommendations to maintain and improve the quality of delivery.

The Institutional policies, regarding quality assurance are outlined in the following tenets:

- To provide attention to all students to improve their academic records and conduct remedial lectures for slow learners.
- To promote ICT-enabled teaching-learning.
- To develop a research culture among students and faculty members.
- To ensure the all-round growth of students for curricular, co-curricular, and extra-curricular activities.
- To strengthen the Career Guidance and Placement cell.
- To stress on the needs of the students from weaker sections of the society.
- To develop and improve library facilities and services to the students.
- To train students with some value-added add-on courses
- To purchase licensed new software products and services
- To develop and improve the soft skills of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

6.5.2 The institution reviews its teaching-learning process

It has been one of the primary concerns of IQAC to adopt practices, which will provide quality education to the students through an effective and meaningful teaching-learning process. This plays an instrumental role in enhancing the quality of the academic and co-curricular endeavors of the College in keeping with its vision and mission.

IQAC achieves this mainly through-

Collecting feedback from stakeholders like students, parents, staff, and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the institution, especially in academics. Student feedback from teachers is conducted regularly. A careful analysis of the feedback received is done and communicated to the teachers to enable them to enhance their teaching skills and their relationship with the students. Based on the information received due to the implementation of the above practices, IQAC, post-accreditation, has been able to develop a system for conscious, consistent, and catalytic action to bring about reforms in the teaching-learning process, structure, methodologies, and learning outcomes, attainment of Programme Outcomes, Programme Specific Outcomes, and Course Outcomes

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File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sathayecollege.edu.in/uploads/Sathaye-College-Annual---Report-2023.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	B. Any 3 of the above
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File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution envisages a gender discrimination-free environment throughout the campus and thus ensures gender equity in all its academic and administrative areas. It promotes gender equity through several measures. To create sensitization regarding gender equity among students and staff, it organizes several events and programs. On 29th November 2022, Lieutenant Kasturi Medhekar, ANO of the NCC Unit organized an awareness session on the topic "Gender Sensitization" for the Cadets. She spoke about gender inequality and emphasized on major reasons for gender discrimination in society. It was aimed to sensitize the cadets on gender issues, to help them be aware of gender biases, to help them resolve interpersonal conflicts arising from gender issues, and to enable them to act assertively. The Cadets of the NCC and NSS Unit with Vishwa Hindu Parishad organized a Self Defense Workshop on 29th September 2022. The NCC and NSS unit also conducted a lecture on Cybercrime and Women's Safety. This lecture was given by police Nirikshak, Sachin Gawade, Mumbai Police Hawaldars, Ghadge, and Maitri from Andheri Railway Police Station.

The Women Development Cell of the College organized an Essay-Writing Competition on 30th January 2023 with the topics of Women in politics and Parliament / Property Rights and Women.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

- **The Zero Waste Program has been one of the best practices in the college since 2017. The Special Zero Waste Program Committee looks after the same.**
- **In the zero waste program, the college tries not to send waste to the dumping ground via the municipal corporation. The following things are included in the Zero Waste Program**
 - **An E-Waste drive has been conducted every year since 2015. This drive is also open for the neighborhood residential societies. A special E-Waste Bin is assembled in the central porch on the ground floor.**
 - **All the canteen kitchen waste (More than 20 kg every day) and garden waste is converted into compost in the two special composting bins.**
 - **Small branches and dry leaves are shredded down using a shredder before adding to compost pits.**
 - **The Vermicomposting pit is maintained by the Microbiology department**
 - **Girls' toilets have Electric Incinerators for burning**

the used sanitary pads

- Dry waste is handed over to the NGO affiliated with BMC for recycling. Also, special Dry Waste Drives are conducted in the college occasionally.
- Waste Papers and waste glassware from the Chemistry laboratory are given for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,</p>	<p>A. Any 4 or all of the above</p>
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reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Sathaye College (Autonomous) makes various efforts towards the sensitization of social values amongst students to create awareness about the importance of an inclusive environment for all. The following events were organized in this regard.

1. The Departments of Geography, Political Science, Philosophy, Sociology, and IQAC hosted an interdisciplinary National Conference on Contemporary Issues in Globalization, Nationalism, and Geo-Politics on 9th-10th December 2022.
2. The NSS Unit celebrated the Kargil Victory Day on 26th July 2022, emphasizing the importance of the country's sovereignty.
3. The NSS Unit organized a Youth Leadership Development Activity in collaboration with the Swami Vivekananda Centre to discuss Vivekananda's thoughts on India on 6th August 2022.
4. The NCC Unit organized an awareness session on "Gender Sensitization" on 29th November 2022 to raise awareness about gender issues, address biases, resolve conflicts, and empower assertiveness, with the active participation of students.
5. The 8 Maharashtra Girls Battalion organized a tribute program to mark a 'Gratitude' gesture towards the family of Martyr Tukaram B. Bhoite.
6. The NSS Unit organized the 'Ek Mutthi Anaaj 2.0' activity, collecting 2500 kg of food grains from the students, staff, and

nearby stores from 13th-17th February 2023.

7. The NSS Unit in collaboration with BMC, Vile Parle distributed Polio doses to 0-5-year-olds on 19th June, 2022.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Several events were organized by Sathaye College (Autonomous) to sensitize the students and employees of the institution to Constitutional obligations: values, rights, duties, and responsibilities of citizens. Amongst these, the NCC Unit performed a 'Nukkad Natika' on the theme 'Say No to Plastic'. The play was performed by the Cadets at Juhu Beach and Vile Parle Station (East). It attracted a large appreciative crowd. The NSS and NCC Units conducted a Road Safety Drive to ensure the safety of the operators of vehicles, passengers, and pedestrians. The NCC Unit along with NSS and NCC Studies Department organized an Awareness Programme on Disaster Management. It also conducted a lecture on Cybercrime and Women's Safety. A Guest Lecture was held under the initiative of Swaccha Sagar Surakshit Sagar in the Campus. The NSS Unit in collaboration with Lokanayak Jayaprakash Narayan Leprosy Care Centre organized a 'One-Day Eye, ENT, Cancer and Blood Check-up Camp in Bharol, the adopted village. The NSS Unit also observed 'Paryavaran janjagruti va swachata saptah by organizing a Street Play 'Mazhi Vasundhara' followed by Fort-Cleaning. Another Guest lecture on Narcotics was held by the Anti-Narcotics Cell, Mumbai, and Counselling Cell, Psychology Dept. A Workshop on Life-skills -Stress Management was conducted by Dr. Beena Wagle (B.H.M.S).

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates various National and International Commemorative Days and Events throughout the year. Significant days including World Environment Day, World No Tobacco Day, World Bicycle Day, National Unity Day, and Vaachan Prerna Diwas were celebrated to create awareness about the significance of these days. Besides, a Field Visit to 'Industrial Home for Blind Women', Andheri was organized as a part of the celebration of 'National Girl Child Day'. The NSS Unit volunteers conducted a flash mob to promote the 'New voter ID drive' among students. The volunteers also helped the students to enroll for new voter IDs. On the occasion of National Unity Day (Rashtriya Ekta Diwas), the cadets of NCC and NSS Unit participated in the awareness rally of 'Unity in Diversity' to spread awareness. The Department of Economics organized a Talk Show on the occasion of International Day for Eradication of Poverty. The Department of Botany conducted an exhibition on Wild Vegetables on the occasion of World Indigenous Day. AIC Department also celebrated India Week, and World Tourism Day in Online mode. The NSS Unit organised a Guest Lecture to

celebrate the Shiv-Swarajya Din. On the International Day of Yoga, Shri Balkrishna Zagade, a certified Yoga Instructor conducted yoga sessions for the cadets.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice 1: Zero Waste Management Programme since 2017

Our college's comprehensive zero-waste program emphasizes waste segregation, directing dry waste for recycling, wet waste for composting, and utilizing incinerators for sanitary pad disposal. Annual e-waste drives ensure responsible disposal through authorized vendors, complemented by green, energy, and environmental audits. The activities include Waste Management System, Eco-Friendly Resource Disposal, Sustainability Audits, Resource Conservation and Education, Community Engagement and Clean-up Initiatives and Plastic-Free Initiatives. Our zero-waste program has shown clear success. Overall, the program's success is evident in concrete improvements, and we've received recognition through awards for our efforts.

Best Practice 2: Entrepreneurship Development Cell since 2020 (EDC)

The Entrepreneurship Development Cell of the College strives to foster an environment conducive to budding entrepreneurs. We offer valuable resources for innovative business ideas, conduct skill-enhancing workshops, and facilitate networking opportunities with industry experts. Engaging in regular business plan competitions fuels creativity, and guidance on start-up funding options transforms these ideas into tangible ventures. The implementation phase underscores the vital role of research, emphasizing its importance in refining ideas and ensuring their viability in the

market. These concrete outcomes underscore the success of our EDC in fostering a culture of innovation and success.

File Description	Documents
Best practices in the Institutional website	https://www.sathayecollege.edu.in/uploads/Best-Practices---2022-23-Sathaye-College-(Autonomous).pdf
Any other relevant information	https://www.sathayecollege.edu.in/uploads/Best-Practice--Supporting-Documents.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

PTVA's Sathaye College (Autonomous) is dedicated in its endeavors to fulfill its vision of 'Purnataya Gauravya'. It aims to refine the overall development of the students to prepare them for their future journey in the larger world. Its location in the suburb of Vile Parle East makes it a much sought-after institution. During the academic year 2022-23, while implementing the autonomous status, the institution designed and implemented the curriculum for first-year students. While designing the curriculum, the needs of the modern industry were taken into consideration, and thus the institution aimed to provide a learning environment to hone the intellectual as well as the humane growth of the students amidst the growing competitive world. It also introduced a variety of Add-On courses in several departments for students to hone their overall skills and knowledge across various disciplines to gain credits and enhance their employability skills. It also prioritizes the accessibility of standard education to underprivileged students. The institution also encourages non-teaching staff by conducting various events for them regularly. The IQAC organized an International Conference in collaboration with some departments of the Arts Faculty on global concerns. The college initiated an Entrepreneurship Development Cell in 2020, which encourages the students to be self-reliant.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The College intends to introduce some Innovative Courses as well as improve upon the Infrastructural Development as per the requirements while implementing the NEP 2020 Policy. IQAC Sathaye College (Autonomous) intends to organize several programs for the formulation of new policies towards respective criteria. The plans include preparing a policy for the promotion of research and a Code of Ethics for the overall smooth functioning of the institution. To facilitate a research-oriented environment in the college by encouraging the spirit of research among the faculty members as well as the students. To promote entrepreneur skills amongst students, introduce the Advanced Skill Development Programs to keep them aware of the latest trends in entrepreneurship. To launch community outreach programs to connect students with local businesses and create impactful entrepreneurial solutions for the community. Incorporate a focus on social impact entrepreneurship, encouraging ventures that address societal challenges and Hosting networking events to connect students with the broader entrepreneurial ecosystem, including investors, industry leaders, and fellow entrepreneurs. To sensitize students towards the environment, a Student-Recognition program has been introduced by giving them credits for participating in environment-related activities, encouraging more active engagement in campus sustainability initiatives.