

Parle Tilak Vidyalaya Association's
Sathaye College (Junior College), Mumbai – 400057.

S.Y.J.C. Arts, Science, Commerce & HSVC

Procedure for filling online admission form for the academic Year: -2024-2025

All the students of above mentioned classes should note that the admission form is to be filled up online. For this, they will have to visit college website “www.sathayecollege.edu.in” from **Thursday, 02.05.2024 at 03.00 pm till Sunday, 05.05.2024 up to 10.00 pm.**

The college website has a step by step easy to use procedure, which should be read by students before filling up the online admission form.

Students should use the online payment mode only for paying their college admission fees for the academic year 2024-2025 at the time of admission.

PLEASE READ ALL THE INSTRUCTIONS CAREFULLY, THEN & ONLY THEN START TO FILL IN THE ONLINE ADMISSION FORM.

The detailed instructions for filling up this online form are as follows.

Step 1

Students are supposed to visit Sathaye College website www.sathayecollege.edu.in, and then go to “**Student Section**” where a link titled “**Online Form**”, then click on “**S.Y.J.C. Admission Form 2024-25**”. Detailed stepwise process available on this link. Please click on this link and fill up the online admission form. [For more details please see the PPT](#) for filling up online admission form.

Step 2

Now, Online Login Form will be displayed.

The students are supposed to click on **Get User Name and Password** link which is available on login page.

Step 3

Then enter the registered mobile number on space provided, which is given by you in previous admission time. The student will receive a text SMS message on his/her registered mobile number mentioning as your new **User ID and Password**.

Step 4

Again go to login page and enter **new User ID and Password & Captcha code**. Then click on **sign in** button. A dashboard will appear on the left side where you see the modules, then click on **Online Registration** button. After that fill up the latest Personal Details, Local & Permanent Address, Upload latest Photo and Signature. Then click on **PREVIEW** button, you will see the details which you filled up, verify the same carefully. After verification of details click on **CONFIRMED** button and take a print of admission form.

Step 5

After taking print of the online admission form, please check your Name, Date of Birth, Place of Birth, Caste Category, Sub Caste and Subjects carefully. For any discrepancy in that form, please contact college office immediately. **For payment** of college admission fees please click on **Payable Fee Module** and pay the college admission fees **online mode** by using **Credit Card / Net Banking / Any UPI** as per your caste category for the academic year 2024-2025. After paying the fees, take a print of the fee receipt, if in case the receipt is not generated, then wait for 24 hours.

Step 6

After successful online payment students should submit their 1) **S.Y.J.C. class Admission Form duly signed by Parent and Student** 2) **F.Y.J.C. Examination Marksheet photocopy** 3) **Caste Certificate Photocopy (if applicable)** and 4) **S.Y.J.C. class admission fees receipt on the date and time given in the college notice No.52 dated 30.04.2024.**



Principal

Date: 02.05.2024